

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE		PAGE OF PAGES 1 3	
2. AMENDMENT/MODIFICATION NO. 001		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.	
5. PROJECT NO. (If applicable)		6. ISSUED BY HPOD		7. ADMINISTERED BY (If other than Item 6)	
HPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460		8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) VERSAR, INC. Attn: VANESSA DOWNES 6850 VERSAR CTR STE 201 SPRINGFIELD VA 22151		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11)	
CODE 066764747		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-17-006 0002 10B. DATED (SEE ITEM 13) 04/11/2017	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) Update Task Order Type & Update the approved SOW to The New Chemicals Task Order

**E. IMPORTANT:** Contractor ☒ is not. ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 066764747

New Chemical Exposure In Accordance With (IAW) the Attached SOW.

POP: 4/11/17 - 4/10/19 (Base Year + Year One)

TOPO: David Tobias

202-564-8534

tobias.david@epa.gov


Alternative TOPO: Eva Wong

202-564-0447

wong.eva@epa.gov

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Jessica Wilson	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 04/21/2017

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-W-17-006/0002/001	2	3

NAME OF OFFEROR OR CONTRACTOR  
VERSAR, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>The Contractor shall provide support and services in accordance with the Task Order Statement of Work and the contractor's proposal submitted in response to the Request for Offers.</p> <p>-----</p> <p>Award Type: Task 1 - 4: Firm Fixed Price Task 5: Time and Materials TOCOR: Eva Wong Max Expire Date: 04/10/2019</p> <p>The purpose of this modification updates the pricing structure as follows:</p> <p>1. TASK 1 Firm Fixed Price(FFP) Base: \$16,249.50 + Year 1: \$16,737.30 FFP Total = \$32,986.80 NOT TO EXCEED(NTE)</p> <p>2. TASK 2 FFP Base: \$10,480.80 + Year 1: \$10,795.44 FFP Total = \$21,273.24 FFP (NTE)</p> <p>3. TASK 3 FFP Base: \$11,645.52 + Year 1: \$11,958.56 Total = \$23,604.08(NTE)</p> <p>4. TASK 4 FFP Base: \$122,328.70 + Year 1: \$125,512.44 Total = \$247,841.14(NTE)</p> <p>5. TASK 5 (Time &amp; Material) Base: 980 LOE hrs. \$107,347.54 + Year 1: 980 LOE hrs. 109,426.26 Total 1960 LOE T&amp;M hrs. = \$216,773.80 (NTE)</p> <p>This modification incorporates the changes to the attached SOW. As set forth all terms and conditions remain the same and in full force. Delivery: 04/10/2019 Delivery Location Code: HPOD HPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460 USA</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>Continued ...</p>				

NAME OF OFFEROR OR CONTRACTOR  
VERSAR, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	FOB: Destination Period of Performance: 04/11/2017 to 04/10/2019				

**RISK ASSESSMENT DIVISION (RAD)**  
**REQUEST FOR TASK ORDER PROPOSAL**

**PROJECT TITLE:**

**Preparation of Consumer, General Population, and Environmental Exposure Assessments for  
EPA's New Chemicals Programs**

**STATEMENT OF WORK (SOW)**

**C1. Background and Purpose**

Background

The Office of Pollution Prevention and Toxics (OPPT) of the Environmental Protection Agency (EPA) is responsible for work under a number of statutes including, principally, the Toxic Substances Control Act (TSCA), the Chemical Safety in the 21<sup>st</sup> Century Act, and Pollution Prevention Act of 1990 (PPA). The mission of the office is to assure that industrial chemicals are designed, manufactured, processed and used in ways that maximize their benefits to society and minimize their impacts on human health and the environment; encourage the replacement of older, more hazardous chemicals and technologies with new, safer alternatives; and work to harness the use of pollution prevention technologies, whenever feasible.

OPPT's Risk Assessment Division (RAD) is responsible for health and environmental hazard and risk evaluations of chemicals regulated under the Frank R. Lautenberg Chemical Safety for the 21st Century Act. The Frank L. Lautenberg Chemicals Safety for the 21st Century Act amends the Toxic Substance Control Act (TSCA). Exposure Assessors within RAD develop the guidance for and/or produce exposure characterizations and assessments to support OPPT's risk evaluations. Exposures may be assessed for a variety of exposure scenarios, including but not limited to, ambient exposures for the general population, exposures to highly exposed individuals within the general population (e.g. subsistence fishers), consumer exposures within the indoor environment including highly exposed individuals (e.g. hobbyists), or exposures to ecological receptors.

Among other things, the new TSCA requires EPA to conduct risk evaluations to determine whether a chemical substance presents an unreasonable risk of injury to health or the environment, without consideration of costs or other non-risk factors, including an unreasonable risk to a potentially exposed or susceptible subpopulation identified as relevant to the risk evaluation under the conditions of use. Furthermore, the new TSCA legislation requires that EPA adhere to specific provisions regarding Scientific Standards, Weight of Evidence and Availability of Information as articulated in Sections 26 (h), (i) and (j), respectively (<https://www.epa.gov/assessing-and-managing-chemicals-under-tsca/frank-r-lautenberg-chemical-safety-21st-century-act>). This SOW is supporting implementation of the Frank R. Lautenberg Chemical Safety for the 21st Century Act, specifically for new chemicals. The Contractor shall be familiar with the amended law to ensure that technical products abide to the scientific standards that EPA must meet when preparing technical products supporting OPPT's risk evaluations.

Under the amended TSCA, EPA will continue to evaluate Premanufacture notices (PMNs) as part of the new chemical program. This will require the generation of initial review exposure reports (IRExRs), post-focus exposure reports and standard review exposure reports.

The contractor is expected to complete the necessary reports for these cases in a rapid manner. It is the contractor's responsibility to maintain a database of completed reports and model runs and the



corresponding database files. Below is a short description of the main steps of the new chemical exposure assessment process.

1. Generation of IRExRs – Normally the contractor will come twice a week to generate all the reports that are needed for a future focus meeting. This includes but is not limited to generating general population exposures and surface water concentrations due to industrial releases, exposures to consumers and susceptible populations. The contractor will also generate a focus summary sheet for each case that describes the most significant aspects of the overall report.
2. Creation of post-focus and standard review reports – These are similar products that result due to changes in the engineering releases, fate properties, toxicological concern levels or pathways or changes in release locations. These are done as needed and fluctuate depending on the number of cases that require extra review. The contractor may need to investigate public or government databases or other information to extract supporting information for these assessments.
3. Software testing and modification – The contractor will support the exposure assessment process by modifying the related software, currently NCEM2, to maintain its performance as part of the new chemical program. This would include testing the software with new database software that is being developed to replace PMN gold and correcting bugs that are found in the current versions of NCEM and E-FAST as they are identified by users inside or outside the EPA.
4. Sanitization of exposure documents – The contractor will prepare reports that have had CBI information removed to support new chemical regulatory actions e.g. significant new use rules (SNURs).

OPPT uses a set of conservative assumptions to produce exposure and risk assessments that will be protective of the environment and human health in the new chemical program. The contractor may be tasked to research appropriate parameters for parameters that affect a new chemical assessment for a given PMN, examples include finding regulatory documents related to water bodies that will be affected by a PMN release or the proximity of residential housing to industrial locations.

#### Purpose

The primary purpose of this SOW is to provide technical support related to consumer, general population, and environmental exposure assessments<sup>1</sup> and characterizations<sup>2</sup> and other exposure-related activities<sup>3</sup> pertinent to new chemical substances.

The Contractor will develop various technical products to support these activities such as, but not limited to, exposure assessments, generation of exposure model inputs and outputs, model maintenance, development, or refinement, database development, Quality Assurance and/or Quality Control project plans and/or of work products, and related tasks that will be clarified as indicated in the statement of work.

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<sup>1</sup> Exposure assessments are documented and quantified estimates of exposure that require more effort than exposure characterizations.

<sup>2</sup> Exposure characterizations may be qualitative or quantitative in nature and are usually completed before an exposure assessment.

<sup>3</sup> Exposure support activities are discrete tasks that support an exposure assessment or exposure characterization but are not specific to a given chemical substance.

## C.2 Scope of Work

The purpose of this procurement is to provide support for exposure assessment of new chemicals for OPPT. **This is both a firm fixed price and a time and materials statement of work. Tasks 1-4 are firm fixed price and task 5 (*Development or incorporation of new models for use in the new chemical program*) will be time and materials.**

The contractor will be required to work on-site in the CBIC or other CBI secured spaces in an EPA building. The contractor will have access to CBI machines for the performance of new chemical reviews. The contractor shall supply the necessary resources required for the performance of non-CBI tasks (database searching). The scientific quality of assessments, reports, model tools, statistical programs and software, and their timely preparation in accordance with new chemical program schedules, are of paramount importance in the performance of this contract.

The contractor shall have the necessary technical and scientific expertise, knowledge and experience to successfully perform all of the tasks identified below. In addition, the contractor shall have a quality assurance/quality control program that maintains the quality of products, as well as an ongoing training program. This is intended to ensure that the contract staff produces quality products, and feedback from OPPT on needed improvements is communicated to the contractor's staff. The contractor shall maintain and make available upon request complete documentation of QA/QC practices and procedures. Performance of work under this contract shall be initiated by competitive task orders issued by the Contracting Officer, and will encompass tasks in following areas discussed below in Section C.3 (TASKS).

## C.3 TASKS

### TASK 1: Project Management

The Contractor shall provide a Project Manager. The Contractor Project Manager shall report on all aspects of the objectives and progress of this contract to the designated EPA Contracting Officer (CO) and Contracting Officer Representative (COR) via email, through monthly reports. The Contractor Project Manager also plans, conducts and supervises Task Order (TO) projects, necessitating advanced knowledge and the ability to originate and apply new and unique methods and procedures. The Contractor Project Manager provides advice and counsel to other professionals. The Contractor Project Manager shall notify via email the relevant EPA COR/Alternate COR or TO COR of any significant difficulties in accomplishing the task listed in the TOs.

In cases where performance objectives and minimum Acceptable Quality Levels (AQLs) are not being met, the Contractor Project Manager will make every effort to immediately correct the problems to ensure customer satisfaction. If the problem persists, the Project Manager will submit a plan of corrective action to the TO COR and the Contract Level COR. The Contractor Project Manager shall ensure that the approved Quality Assurance (QA)/Quality Control (QC) process is followed to ensure the quality of its products.

### TASK 2: Reporting Requirements

The contractor shall write and submit monthly progress reports to the EPA Contracting Officer Representative (COR). Progress reports shall describe completed work during the invoice period and should link to charges described in invoice documentation.

Routine progress reports shall include a written monthly technical progress report that includes the following in the case of each project that the contractor is involved in during the month: (a) an overview of work accomplished since project inception to to-date (b) a description of work accomplished during the month, (c) a summary of QA/QC activities since project inception including a summary of corrective action taken (d) a brief summary of anticipated work during the following month, (e) a summary and details of the LOE and costs incurred **for each task** during the month and cumulatively , and (f) total remaining LOE and budget. This report shall also be issued to the Contract Level COR. Routine progress reports shall be delivered electronically; paper copies are not needed.

The Contractor shall notify the TOCOR and CO when 75, 90, and 100% of approved hours have been expended. No work on the conduct of environmental data operations can begin until EPA approval of the QAPP is obtained. Work not related to environmental data operations such as scoping how environmental data may be searched for or summarized once available including refinement of keywords, criteria, or report templates may begin prior to QAPP approval. See Appendix K for additional invoice reporting instructions.

Failure to submit monthly progress reports with the information required will result in the suspension of the invoice until such supporting documentation is provided. Any deviations from the project such as work schedules, impediments encountered, and budget require approval from the EPA CO. The EPA CO may also initiate verbal communications with the contractor on an as needed basis to determine project status.

Deliverable: Monthly Progress Reports shall be submitted to the EPA COR within three (3) calendar days of invoice submission to EPA. Minimal level of effort required for this deliverable.

### **TASK 3: QAPP Requirements**

*Quality Assurance: The Quality Management Plan, the QAPP for Tasks 4 through 7.* The contractor shall adhere to its Quality Management Plan that is tailored for this contract.

This Task Order involves the use of existing data. Accordingly, EPA policy requires that an approved Quality Assurance Project Plan (QAPP) be in place before any work begins that involves the collection, generation, evaluation, analysis or use of environmental data. The QAPP must be consistent with EPA Requirements for Quality Assurance Project Plans: EPA QA/R-5 (<https://www.epa.gov/sites/production/files/2015-06/documents/g5-final.pdf> ).

\* Within 10 business days after Task Order Award, the contractor shall prepare and submit for EPA review a draft Quality Assurance Project Plan (QAPP) for Tasks 4 through 5.

\* EPA will review the contractor's draft QAPP, and provide the Contractor with written approval or written comments.

\* If needed, the Contractor shall submit a revised QAPP within 5 business days of receipt of the written comments on the draft QAPP, unless otherwise instructed by the EPA TOCOR.

\* Under no circumstances shall work that involves the generation, collection, evaluation, analysis, or use of environmental data be performed by the contractor until the contractor receives written notification from the EPA TOCOR that EPA has approved the contractor's QAPP.

All QA documentation, including the QAPP, prepared under this TO, shall be considered non-proprietary, and shall be made available to the public upon request.

### *Additional QA Documentation Required*

In addition to the requirements described above, all major deliverables (e.g., Technical Support Documents, Study Reports, Study Plans, etc.) produced by the Contractor under this Task Order must include a discussion of the QA/QC activities that were or will be performed to support the deliverable. The contractor shall immediately notify the EPA TOCOR of any QA problems encountered that may impact the performance of this Task Order, with recommendations for corrective action.

The contractor also shall provide EPA with monthly reports of QA-related activities performed during implementation of this Task Order. These monthly QA reports shall identify QA activities performed to support implementation of this task order, problems encountered, deviations from the QAPP, and corrective actions taken. The contractor may include this as a part of the contract-required monthly financial/technical progress report. The contractor shall notify the EPA TOCOR at any time during the task order if changes to the QAPP are warranted (e.g., due to organizational changes, revised technical approaches).

If, during the Period of Performance of this Task Order, the EPA TOCOR determines revisions to the QAPP are necessary, the contractor shall submit a revised QAPP, including the revision summary, within 5 business days after receiving written technical direction to do so. EPA will review the draft revised QAPP and provide the contractor with written approval or comments. The contractor shall provide a revised QAPP, then a final QAPP that responds to EPA's written comments within 5 business days of receipt of EPA's comments on the draft QAPP.

\* Under no circumstances shall work involving environmental data be performed by the contractor until the contractor receives written notification from the EPA TOCOR that EPA has approved the contractor's QAPP.

Since this task order involves the collection, evaluation, and use of environmental data by and for the Agency, the contractor shall implement a quality system that meets ANSI standard E4-2014 and prepare a quality assurance project plan (QAPP) following EPA guidelines. QAPP is due within 10 days of task order award.

### **Task 4: Developing New Chemical Exposure Reports and Assessing New Chemicals**

The contractor shall support exposure assessors in meeting the objectives of this task order and its responsibilities under TSCA Section 5 by performing the following:

#### **Subtask 4.1. Generation of IRExRs, Post-focus and Standard Review Assessments**

The contractor shall provide technical support for EPA's New Chemicals Program by preparing Initial Review Exposure Reports (IRExRs) and post-FOCUS reports according to the *Guidelines for Completing Initial Review Exposure Reports (IRExRs) for New Chemical Substances*; historically, there are about 8 to 24 assessments weekly. Contractor work on IRExRs scheduled to go the FOCUS meeting shall be done during approximately 8:30 AM to 5 PM one or more days prior to the FOCUS meeting. The contractor will also create a focus summary report for each IRExR. The focus summary is usually a one to two-page report that describes the most significant aspects of the model run for that PMN. No more than one contractor employee shall work on IRExRs or post-FOCUS reports at EPA at one time unless arrangements for additional staff are approved by the EPA TO COR. After completion of the IRExRs per work day, the contractor shall use time remaining in that day to complete post-FOCUS reports, e.g.,

Standard Reviews and Special Information Requests, in the order that they are received. Changes to this direction will be designated by the EPA TO COR in written technical direction.

The contractor shall make a copy of each new chemical report on media designated for CBI (Confidential Business Information) documents. The contractor shall complete new chemical reports using templates, software, and/or guidance provided by the EPA TO COR, as described in the approved Quality Assurance Project Plan (QAPP). Changes to this direction will be provided by the EPA TO COR in written technical direction. The contractor shall maintain copies of all work documentation to include templates, assumptions, raw data, calculation, and information used or produced during the course of this subtask.

The contractor will have sufficient trained staff to ensure that a trained assessor is available to work every day that exposure reports need to be generated. The contractor should describe staffing and training methods to ensure continuity in the ability to perform exposure assessments.

#### **Subtask 4.2. Data Acquisition**

The contractor shall acquire data to complete New Chemical reviews; for example, researching facility-specific information for post-FOCUS cases, about once or twice per month.

#### **Subtask 4.3. Model Maintenance**

The contractor shall modify computerized models, e.g., NCEM2, used in the assessment process as written in technical direction received from the TO COR. These modifications would be expected no more often than on a bimonthly basis.

NCEM2 is used for CBI new chemical cases and is similar to the public version of the software which is titled "E-FAST". The main difference is that NCEM2 is designed to interact with the PMN chemical database for process flow, data import and data export.

The contractor shall participate in beta test of EMS to ensure performance of NCEM2 with the new EMS system is consistent with past performance of NCEM2 with PMN Gold. EMS is a new database software system that will replace PMN gold for new chemicals. EPA will provide technical direction and anticipates that this task will occur no more than three times over the next six months. Each beta test will consist of running a small series of cases in the EMS test and live environment and providing written feedback on the performance of NCEM2 within EMS to the EPA TOCOR.

#### **Subtask 4.4. Sanitization**

The contractor shall complete sanitization of IRExRs for cases on a quarterly basis. Cases will be identified through technical direction received from the TO COR as needed.

### **Task 5: Development of New Models or Approaches for Use in the New Chemical Program**

OPPT currently uses NCEM and E-FAST as the main exposure assessment tools for the new chemicals program. OPPT has been developing a new set of models and tools to employ for new chemical assessments. These include tools for consumer, general population and environmental exposures. The contractor shall integrate these tools and models into the new chemicals workflow over time. To the extent, software is needed to ensure efficiency with integration into new EMS/CIS system, targeted coding could be undertaken to ensure that these incremental transitions are smooth. The contractor shall provide technical assistance, as needed, to support work in developing additional data, models or approaches for exposure scenarios of interest to OPPT. Specific topics will be identified by the TO COR in amendments to the task order. This task would be done as directed by the TO COR to incrementally replace existing models. Examples of new model development activities that are currently finished or

underway under other contract vehicles include an updated consumer exposure model, AERMOD/AERSCREEN/Volatilization Screening tool adaptation for OPPT, REACHSCAN, and a chemical monitoring database with records for approximately 2,500 chemicals across a wide range of media. This activity would be based on direction from OPPT received during this task order.

#### **C.4 Reporting Requirements and Deliverables**

As described in Task 2 and in the invoice instructions, the Contractor shall provide a monthly report CO, COR and TOCOR which identifies project staff and all activities and milestones associated with the Task Order assignments planned and in progress. The monthly report in progress tasks shall be included in the monthly reports which will be referenced when the Voucher Validation review is performed monthly at the end of each billing cycle.

As per the Task Order or request for a proposal, the Contractor shall provide the Agency with a proposal within the timeframe specified for this Task Order. The EPA CO, CORs, or panel members will review the proposal and provide the Contractor with an approval or disapproval, and revision (if necessary) in writing. The timelines involved, will proceed as stipulated in the request for a proposal or Contract

The Contractor shall prepare a Quality Assurance Project Plan for this Task Order. EPA Requirements for Quality Assurance Project Plans (QA/R-5).

For most deliverables, the EPA COR will assign a tentative due dates and instructions when work is routed to the Contractor. If within three business days, the Contractor expresses no concern regarding the due date; the date shall be deemed settled by tacit agreement.

#### **SPECIFIC SCHEDULE OF DELIVERABLES:**

<b>Tasks</b>	<b>Deliverables</b>	<b>Schedule</b>
Task 1	Project Management	None
Task 2	Monthly progress reports	Monthly reports
Task 3:	QAPP and monthly progress reports	QAPP: Within 10 business days after award of task order
Task 4:	Developing reports for Assessing New Chemicals	Products shall be submitted within the same day as the contractor is tasked with the work.
Task 5:	Development of new models for use in the new chemical program	As described in the description of work for this task

### **C.5 Acceptable Quality Level for Tasks**

See Attachment: Quality Assurance Surveillance Plan

<b>Performance Criteria Analysis – TASKS</b>		
<b>Performance Indicator</b>	<b>Standard</b>	<b>Acceptable Quality Level (AQL)</b>
Timely submission of report	Reports submitted within time frame pre-negotiated with Task Order COR	95%
Free of substantive technical, guideline, or format errors	Reports submitted with zero substantive errors including but not limited to discrepancies, omissions, inaccuracies, and/or inappropriate data evaluation	95%

### **C.6 Method of surveillance**

Final deliverables prepared by the contractor undergo a secondary review process in OPPT. Each report has a designated EPA reviewer. The EPA reviewer conducts a review of the contractor's deliverable. The EPA reviewer will provide feedback to the TOCOR to send back to the contractor should revisions be needed. The TOCORs will compare agency due dates or approved revised due dates to completed date of reports, quarterly and calculate the percentage of late reports. See attachment J.5 of this RFTOP.

### **C.7 Period of Performance**

The period of performance of this task order is:  
24-months  
Base year +year 1

### **C.8 Task Order Type**

Task 1 – 4: Firm Fixed Price

Task 5: Time and Materials

## **E. INSPECTION AND ACCEPTANCE**

### **E.1 Quality Assurance Project Plan**

The contractor shall submit the following quality system documentation to the CO at the time frames identified below:

	<b>Documentation</b>	<b>Specifications</b>	<b>Due</b>
X	Quality Assurance Project Plan for the Task Order	EPA Requirements for Quality Assurance Project Plans (QA/R-5) [dated 03/20/11]	Task Order proposal due date

This documentation can be found on the following EPA website – <https://www.epa.gov/quality/epa-qar-5-epa-requirements-quality-assurance-project-plans>

This documentation will be prepared in accordance with the specifications identified above or equivalent specifications defined by EPA.

The Government will review and return the quality documentation, with comments, and indicating approval or disapproval. If necessary, the contractor shall revise the documentation to address all comments and shall submit the revised documentation to the government for approval.

The contractor shall not commence work involving environmental data generation or use until the Government has approved the quality documentation.



## **G. TASK ORDER ADMINISTRATION DATA**

### **G.1 Contract Administration Representatives**

Contracting Officer: Jessica Wilson, [Wilson.Jessica@epa.gov](mailto:Wilson.Jessica@epa.gov)

Contract Specialist: Jessica Wilson, [wilson.jessica@epa.gov](mailto:wilson.jessica@epa.gov)

Task Order Contracting Officer's Representative: David Tobias, [Tobias.david@epa.gov](mailto:Tobias.david@epa.gov)

Alt. COR: Eva Wong, [wong.eva@epa.gov](mailto:wong.eva@epa.gov)

### **G.2 INVOICING**

Invoices shall be submitted electronically to: US EPA FINANCE OFFICE AT [DDC-KINVOICES@EPA.GOV](mailto:DDC-KINVOICES@EPA.GOV).  
Copy the CO, Contract COR and TOCOR on the submission.

For format and guidance refer to: [http://www2.epa.gov/financial/contracts#Contract\\_invoices](http://www2.epa.gov/financial/contracts#Contract_invoices)  
The customer service contact information for the finance office is [contractpaymentinfo@epa.gov](mailto:contractpaymentinfo@epa.gov) and 919-541-1148.

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**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) LIMITATION OF GOVERNMENT'S OBLIGATION: EPA-B-32-103

E. IMPORTANT: Contractor ☒ is not. ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.


**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

DUNS Number: 066764747  
New Chemical Exposure In Accordance With (IAW) the Attached SOW.  
POP: 4/11/17 - 4/10/19 (Base Year + Year One)  
TOPO: David Tobias  
202-564-8534  
tobias.david@epa.gov

Alternative TOPO: Eva Wong  
202-564-0447  
wong.eva@epa.gov

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Jessica Wilson	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 04/10/2018
(Signature of person authorized to sign)		ELECTRONIC SIGNATURE	

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-W-17-006/0002/P00002	2	3

NAME OF OFFEROR OR CONTRACTOR  
VERSAR, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>The Contractor shall provide support and services in accordance with the Task Order Statement of Work and the contractor's proposal submitted in response to the Request for Offers.</p> <p>-----</p> <p>Award Type: Task 1 - 4: Firm Fixed Price Task 5: Time and Materials TOCOR: Eva Wong Max Expire Date: 04/10/2019 The purpose of this modification adds funds in the amount of \$60,000.00, in accordance with the LIMITATION OF The GOVERNMENT'S OBLIGATION EPA-B-32-103 funds in the amount of \$167,482.06 are required to fully fund the Task Order. As set forth all terms and conditions shall remain the same.</p> <p>Reason for Modification: Funding Only Action Obligated Amount for this Modification: \$60,000.00 New Total Obligated Amount for this Award: \$375,000.00 Incremental Funded Amount changed: from \$315,000.00 to \$375,000.00 CHANGES FOR LINE ITEM NUMBER: 1 Obligated Amount for this Modification: \$60,000.00 Incremental Funded Amount changed from \$315,000.00 to \$375,000.00 FOB changed from Destination to</p> <p>NEW ACCOUNTING CODE ADDED: Account code: 18-19-B-69A-000CD6-2505-TC5S000-1869AC8013-001 Beginning FiscalYear 18 Ending Fiscal Year 19 Fund (Appropriation) B Budget Organization 69A Program (PRC) 000CD6 Budget (BOC) 2505 Job # (Site/Project) Cost Organization TC5S000 DCN-LineID 1869AC8013-001 Quantity: 0 Amount: \$60,000.00 Percent: 11.06027 Subject To Funding: N Payment Address:</p> <p>Delivery: 04/10/2019 Continued ...</p>				

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-W-17-006/0002/P00002	3	3

NAME OF OFFEROR OR CONTRACTOR  
VERSAR, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Delivery Location Code: HPOD HPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460 USA  Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 Period of Performance: 04/11/2017 to 04/10/2019				

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. P00003		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.	
6. ISSUED BY HPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460		CODE		5. PROJECT NO. (If applicable)	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) VERSAR, INC. Attn: VANESSA DOWNES 6850 VERSAR CTR STE 201 SPRINGFIELD VA 22151		(X)		9A. AMENDMENT OF SOLICITATION NO.	
CODE 066764747		FACILITY CODE		9B. DATED (SEE ITEM 11)	
		X		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-17-006 0002	
				10B. DATED (SEE ITEM 13) 04/11/2017	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
See Schedule

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) LIMITATION OF GOVERNMENT'S OBLIGATION: EPA-B-32-103

**E. IMPORTANT:** Contractor ☐ is not ☒ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
DUNS Number: 066764747  
New Chemical Exposure In Accordance With (IAW) the Attached SOW.  
POP: 4/11/17 - 4/10/19 - extended to 5/10/2019 (Base Year + Year One)  
TOPO: David Tobias  
202-564-8534  
tobias.david@epa.gov

Alternative TOPO: Eva Wong  
202-564-0447  
wong.eva@epa.gov

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Genine McElroy	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 04/10/2019

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## CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

EP-W-17-006/0002/P00003

PAGE

OF

2

2

NAME OF OFFEROR OR CONTRACTOR

VERSAR, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>The Contractor shall provide support and services in accordance with the Task Order Statement of Work and the contractor's proposal submitted in response to the Request for Offers.</p> <p>-----</p> <p>Award Type: Task 1 - 4: Firm Fixed Price Task 5: Time and Materials TOCOR: Eva Wong Max Expire Date: 05/10/2019 The purpose of this modification is to issue a "no cost" extension and changed the period of performance end date to May 10, 2019.</p> <p>All other terms and conditions remain unchanged.</p> <p>Period Of Performance End Date changed from 10-APR-19 to 10-MAY-19</p> <p>Payment:</p> <p>RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>Period of Performance: 04/11/2017 to 05/10/2019</p>				

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. P00004		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.	
5. PROJECT NO. (If applicable)		6. ISSUED BY HPOD		7. ADMINISTERED BY (If other than Item 6)	
HPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460		8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) VERSAR, INC. Attn: VANESSA DOWNES 6850 VERSAR CTR STE 201 SPRINGFIELD VA 22151		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11)	
CODE 066764747		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-17-006 0002 10B. DATED (SEE ITEM 13) 04/11/2017	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
See Schedule

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) LIMITATION OF GOVERNMENT'S OBLIGATION: EPA-B-32-103

**E. IMPORTANT:** Contractor ☐ is not ☒ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
DUNS Number: 066764747  
New Chemical Exposure In Accordance With (IAW) the Attached SOW.  
POP: 4/11/17 - 4/10/19 - extended to 6/10/2019 (Base Year + Year One)  
TOPO: David Tobias  
202-564-8534  
tobias.david@epa.gov

Alternative TOPO: Eva Wong  
202-564-0447  
wong.eva@epa.gov

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Genine McElroy	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 05/09/2019

Previous edition unusable

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-17-006/0002/P00004	PAGE	OF
		2	2

NAME OF OFFEROR OR CONTRACTOR  
VERSAR, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>The Contractor shall provide support and services in accordance with the Task Order Statement of Work and the contractor's proposal submitted in response to the Request for Offers.</p> <p>-----</p> <p>Award Type: Task 1 - 4: Firm Fixed Price Task 5: Time and Materials TOCOR: Eva Wong Max Expire Date: 06/10/2019 The purpose of this modification is to issue a "no cost" extension and changed the period of performance end date to June 10, 2019.</p> <p>Period Of Performance End Date changed from 10-MAY-19 to 10-JUN-19</p> <p>All other terms and conditions remain unchanged.</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 Period of Performance: 04/11/2017 to 06/10/2019</p>				



<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. P00005		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.	
5. PROJECT NO. (If applicable)		6. ISSUED BY HPOD		7. ADMINISTERED BY (If other than Item 6)	
HPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460		8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) VERSAR, INC. Attn: VANESSA DOWNES 6850 VERSAR CTR STE 201 SPRINGFIELD VA 22151		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11)	
CODE 066764747		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-17-006 0002 10B. DATED (SEE ITEM 13) 04/11/2017	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
See Schedule

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) LIMITATION OF GOVERNMENT'S OBLIGATION: EPA-B-32-103

**E. IMPORTANT:** Contractor ☐ is not ☒ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
DUNS Number: 066764747  
New Chemical Exposure In Accordance With (IAW) the Attached SOW.  
POP: 4/11/17 - 4/10/19 - extended to 7/10/2019 (Base Year + Year One)  
TOPO: David Tobias  
202-564-8534  
tobias.david@epa.gov

Alternative TOPO: Eva Wong  
202-564-0447  
wong.eva@epa.gov

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Genine McElroy	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 06/10/2019

Previous edition unusable

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-W-17-006/0002/P00005	2	2

NAME OF OFFEROR OR CONTRACTOR  
VERSAR, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>The Contractor shall provide support and services in accordance with the Task Order Statement of Work and the contractor's proposal submitted in response to the Request for Offers.</p> <p>-----</p> <p>Award Type: Task 1 - 4: Firm Fixed Price Task 5: Time and Materials TOCOR: Eva Wong Max Expire Date: 07/10/2019 The purpose of this modification is to issue a "no cost" extension and changed the period of performance end date to July 10, 2019.</p> <p>Period Of Performance end date changed from 10-JUN-19 to 10-JUL-19</p> <p>All other terms and conditions remain unchanged.</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 Period of Performance: 04/11/2017 to 07/10/2019</p>				

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. P00006		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.	
5. PROJECT NO. (If applicable)		6. ISSUED BY HPOD		7. ADMINISTERED BY (If other than Item 6)	
HPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460		8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) VERSAR, INC. Attn: VANESSA DOWNES 6850 VERSAR CTR STE 201 SPRINGFIELD VA 22151		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11)	
CODE 066764747		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-17-006 0002 10B. DATED (SEE ITEM 13) 04/11/2017	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
See Schedule

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) LIMITATION OF GOVERNMENT'S OBLIGATION: EPA-B-32-103

**E. IMPORTANT:** Contractor ☐ is not ☒ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
DUNS Number: 066764747  
New Chemical Exposure In Accordance With (IAW) the Attached SOW.  
POP: 4/11/17 - 4/10/19 - extended to 8/10/2019 (Base Year + Year One)  
TOPO: David Tobias  
202-564-8534  
tobias.david@epa.gov

Alternative TOPO: Eva Wong  
202-564-0447  
wong.eva@epa.gov

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Genine McElroy	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 07/10/2019

Previous edition unusable

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-17-006/0002/P00006	PAGE	OF
		2	2

NAME OF OFFEROR OR CONTRACTOR  
VERSAR, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>The Contractor shall provide support and services in accordance with the Task Order Statement of Work and the contractor's proposal submitted in response to the Request for Offers.</p> <p>-----</p> <p>Award Type: Task 1 - 4: Firm Fixed Price Task 5: Time and Materials TOCOR: Eva Wong Max Expire Date: 08/10/2019 The purpose of this modification is to issue a "no cost" extension and changed the period of performance end date to August 10, 2019.</p> <p>Period Of Performance end date changed from 10-JUL-19 to 10-AUG-19</p> <p>All other terms and conditions remain unchanged.</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 Period of Performance: 04/11/2017 to 08/10/2019</p>				